



**Audit Committee**  
17 December 2009

**Report from the Director of  
Finance and Corporate Resources**

For Information

Wards Affected:  
ALL

**Internal Audit - Progress Report for April 2009 to  
November 2009**

**1. Summary**

- 1.1. This report identifies the internal audit reports issued since 30<sup>th</sup> September 2009 and provides a summary of the work of Internal Audit for the period 1<sup>st</sup> April 2009 to 30<sup>th</sup> November 2009.

**2. Recommendations**

- 2.1. The Audit Committee note the progress made in achieving the 2009/10 Internal Audit Plan.

**3. Detail**

- 3.1. The Internal Audit Plan for 2009/10<sup>1</sup> comprises 1211 days, of which 951 are allocated to Deloitte Touche Public Sector Internal Audit Limited, and 260 to the in-house team. Of the total, 45 days were carried forward from 2008/09 to assist with the completion of Financial Management Standards in Schools (FMSiS) assessments in the primary schools, as previously agreed by the Audit Committee.
- 3.2. At the end of November 2009, a total of 733 days had been delivered against the overall Plan, made up of 562 Deloitte days and 171 in-house days. This represents 61% of the Plan and is a significant improvement to the position at the same time last year, at which point 646 days had been completed, representing 53% of the Plan.
- 3.3. In terms of the profile for 2009/10, in so far as it had been possible to allocate audits to a specific quarter prior to the start of the year, the majority of these have been progressed as planned. Specific target percentages were not agreed for each quarter given that it had not been possible to profile all audits. Appendix 1 sets out the progress in detail.
- 3.4. As indicated in the report of this committee<sup>2</sup> in September 2009, a significant

amount of time has been spent in the year to date on undertaking further FMSIS assessments in the primary schools. Currently, the team is on target to assess all primary schools by the 31 March 2010 deadline. There are only three primary schools which are still to be assessed.

- 3.5. In addition to the schools, a wide range of systems audits and IT audits have been undertaken together with verification work in respect of the Local Area Agreement (LAA) Stretch Targets. The second phase of verification work on these targets is currently in progress with a deadline for submission to GOL brought forward from 31 January 2010 to 16<sup>th</sup> December 2009. Capital based contract audit work has also been undertaken with Brent Housing Partnership (BHP) and is being planned in relation to the construction of the Civic Centre and the ongoing construction of the ARK Academy. In addition, a number of revenue based contract audits have been undertaken in relation to the arrangements for managing key contracts across the Council.
- 3.6. A more detailed summary of progress and key findings from audit work is provided in appendix 1.

#### **4. Financial Implications**

- 4.1. None

#### **5. Legal Implications**

- 5.1. None

#### **6. Diversity Implications**

- 6.1. None

#### **7. Background Papers**

- 1. REPORT FROM THE DIRECTOR OF FINANCE AND CORPORATE RESOURCES – INTERNAL AUDIT PLAN FOR 2009-10, Audit Committee –18<sup>th</sup> June 2009.
- 2. REPORT FROM THE DIRECTOR OF FINANCE AND CORPORATE RESOURCES – 1<sup>st</sup> INTERNAL AUDIT PROGRESS REPORT, Audit Committee –24<sup>th</sup> September 2009.

#### **8. Contact Officer Details**

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